

# PATHWAYS NATURAL LIVING EXPO

Sunday, March 22, 2026 • 10AM - 6PM

Hilton McLean Tysons Corner | 7920 Jones Branch Drive, McLean, VA 22102

## Spring 2026 Expo Vendor Notes and Procedures

**Welcome to the NATURAL LIVING EXPO!** If you are a returning vendor, we look forward to seeing you again. If you are a new vendor with Pathways, we are eager to meet you! Thank you for your participation at this rewarding and exciting event! Please read the following information vital to make your day successful. If you have any questions, call us at 240-429-7850 or email [pathwaysads@gmail.com](mailto:pathwaysads@gmail.com).

### IMPORTANT LINKS:

**Spring Expo home:** [www.pathwaysmagazineonline.com/expos-and-events/spring-expo/](http://www.pathwaysmagazineonline.com/expos-and-events/spring-expo/)

**Vendor Info:** [www.pathwaysmagazineonline.com/expos-and-events/vendor-information/](http://www.pathwaysmagazineonline.com/expos-and-events/vendor-information/)

**EVENTBRITE TICKETING:** <https://pathwayspring26expotickets.eventbrite.com>

**VENDOR VIP TICKET CODE: SP26VIP**

Share the code + ticket link with up to 10 guests!(There is a 2-ticket limit per order.) When applied, it unlocks a VIP Free Admission Ticket option for your guests. It's an important component for a successful expo.

**HOTEL RESERVATION LINK - EXPO ROOM BLOCK:** <https://book.passkey.com/go/PATH03>

**Expires on 3/11/26;** for any questions, reach out to hotel directly at [MCLMH-SALESADM@hilton.com](mailto:MCLMH-SALESADM@hilton.com)

### SHOW SCHEDULE:

#### Expo Main Entrance & Exhibitor Load-in:



**All booths must be up and ready by 9:45am on Sunday, March 22.** The Exhibitor schedule follows:

**7:00am - 9:45am: Exhibitor Arrival & Set Up.** Please arrive **ON TIME** and **check in at the Main Reg Desk**. Allow yourself and/or your staff sufficient time for set up. We recommend bringing your own carts and dollies for efficient loading/unloading. Onsite staff will be on hand to help with morning load-in, first come first serve. See Map below for Main Expo Entrance and load-in area at the back parking lot. **PARKING IS FREE.**

**10:00am - 6:00pm: Exhibit Hall Hours.** We ask all participants to keep their booths up and running until 6:00pm. All booths must cease operations at 6:00pm to ensure a timely breakdown.

**6:00pm - 8:00pm: Exhibitor Breakdown & Load Out.** **You are responsible for your own breakdown and load out at the end of the Expo. Please plan accordingly.**

## WHEN YOU ARRIVE:

- **If your load-in is fast and self-manageable...** please **PARK FIRST** and use the main conference entrance around the right side of the hotel to access the Expo Main Registration & Exhibit Halls on the lobby level.
- **If you require assistance with load in...** pull your car directly up to the main conference entrance area. **PLEASE UNLOAD AND THEN PARK!** The area is highly congested - PLEASE move your vehicle promptly.
- **CHECK IN** at Event Main Registration Desk to pick up Exhibitor wristbands and day-of event materials.
- **Booth size is 8 ft. x 8 ft.** and includes one 6-foot table and 2 chairs. An extra table and chairs are available upon request based on availability. The exhibit hall set up is open, the only pipe and drape is a 3-foot backing in the two center aisles. Your set-up must fit within your allotted space. Aisles must remain clear for foot traffic.
- Hilton Hotel policy forbids hanging anything on facility walls. All signage/posters/displays must be table-top or self-supported. Please bring your own, if applicable..
- If you are planning on playing videos or music at your booth, be respectful and considerate of your neighbors & attendees & keep the volume low. ***Fire laws prohibit the burning of incense or candles.***
- **Hilton McLean has a fee for WIFI.** We recommend using your data, personal hotspot, etc. If you need WIFI, please make arrangements with the hotel directly the day of the event, or **PLAN ACCORDINGLY.**
- All booths will have access to electricity within 10 ft (or less). If you need electricity, please bring a multi-plug surge protector and an extension cord.
- **BOOTH WORKERS:** You are allowed up to four (4) additional staff to work at your booth during exhibiting hours. They do not need tickets! Submit their names in advance to get them on the Exhibitor Check-in List. **Email names by no later than FRI., MARCH 20th to: [pathwaysads@gmail.com](mailto:pathwaysads@gmail.com), Subject: Booth Workers.**
- **FOOD & BEVERAGE:** The hotel offers a seated dining restaurant and bar area. Food Trucks (TBD) will also be parked on site from approx. 12pm-4pm. If you have special dietary requirements, play it safe and bring your own meals. We also recommend bringing your own refillable water bottle and snacks.

## FOR WORKSHOP PRESENTERS:

- **Workshops are 50 minutes each - PLAN ACCORDINGLY.** Please be mindful of this limit when planning your talk. We will turn over the rooms promptly. Rooms are set theater style with a table for presenters.
- **Pathways Productions no longer provides any A/V equipment. Any A/V needs must be supplied by the presenter.** (The Hotel charges a substantial fee to rent A/V equipment.) We have limited equipment that is set in advance. We recommend not using A/V unless absolutely needed; **submit requests in advance so we can assign rooms as needed.**

### Workshop Rooms:

Continental A, B and C  
 Beverly  
 Dallas  
 Las Vegas  
 Istanbul - The Decompression Den

### Expo Floor Plan



**Pathways Natural Living Expo**  
**EXHIBITOR BOOTH & FLOOR PLAN**  
 Hilton McLean Tysons Corner, McLean, VA